

**Presidents' Council Planning Template
2010-11**

Each CCC staff member effectively communicates the college's values, goals and activities and appropriately involves colleagues and students to solve problems, make decisions and resolve conflicts. Individual staff and students participate in the decision-making process as integral members of the college community.

IA 5 Align and implement coordinated strategic planning and budgeting processes through clarifying decision-making processes and strengthening communication networks.

- College-Wide Targeted Tasks**
- Define and establish a Knowledge Network Model with an institutional research component.
 - Develop and disseminate clear information that explains and strengthens communication and decision-making processes.
 - Develop and institute regular feedback on effective governance and communication that includes the climate survey.
 - Align strategic planning and budgeting processes.
 - Ensure broad-based participation on college committees and regular communication and report-outs between committee representative and department and division colleagues.

Status	Division/Department/Program Tasks in support of Targeted Tasks	Progress Indicators—How we know we are on track:	2009-10 Division/Department/Program Outcome Measures -On July 30, 2010-2011 we will have achieved:
	<ul style="list-style-type: none"> ▪ Clarify the decision-making process ▪ Develop and institute regular feedback on effective governance and communication that includes the climate survey. ▪ Ensure broad-based participation on college committees and regular communication and report-outs between committee representative and department and division colleagues. <p><i>Tie to IA 5 Align Strategic Planning and Budgeting Processes –</i></p>	<p>Establish measurement methods to assess:</p> <ul style="list-style-type: none"> ▪ improvement over current standing on ease of access to information and ability to influence college-wide decisions. ▪ staff involvement in accomplishing institutional activities. ▪ staff knowledge to identify and explain decisions that are significant to them. <p>Committee times are scheduled to ensure student participation.</p>	<p>90% of divisions report receiving regular updates from their division representatives.</p> <p>Student representatives have 90% attendance rate and participation on committees.</p> <p>25% of staff accessed the communication channels "workshop". 90% of those have taken the quiz.</p> <p>Climate survey ratings show a 25% improvement over current standing on ease of access to information and ability to influence college-wide decisions.</p> <p>At least 80% of staff agree or strongly agree that they understand how to get involved. At least 80% of staff know about and can explain decisions that are significant to them.</p>

	<p>Tie to IA 2 Strengthen Communication networks</p>	<p>Use learning management system to teach communication channels and use a self directed check for understanding.</p> <p>(similar to how our sexual harassment training and FERPA is set up) Count number of staff accessing the learning Use myClackamas (student & staff) in both audio and written formats to convey information and decisions.</p> <p>Use my Clackamas (students & staff) in both audio and written formats to gain feedback and solicit input.</p> <p>Climate Survey constructed for October 2011 administration.</p>	<p>95% (at least) of staff are involved in decision making and accomplishing institutional activities.</p> <p>myClackamas shows a 65% usage rate when gaining feedback from students on key areas important to access, retention and success.</p> <p><i>my Clackamas Staff</i></p>
<p>IA 2</p>	<p>Valid and Inclusive</p>	<p>Data Source</p> <p>Presidents' Council Minutes Board of Education Minutes College Internal Communications Staff - 2011 Climate Survey – Report in January 2012 Student Feedback, CCSSE, SENSE</p>	<p>Contact:</p> <p>Joanne Truesdell, President</p>